27th IQAC – Meeting

Minutes of the 27th IQAC Meeting held on 11.05.2023 at Sri Lakshmi Board Room, Sri Sairam Engineering College.

Members Present:

1. Mr. Sai Prakash LeoMuthu, CEO and Chairman, Sairam Institutions
2. Mr. R. Sathish Kumar, CBO, Sairam Institutions
3. Mr. K. Naresh Raj, CIO, Sairam Institutions
4. Dr. K. Porkumaran, Principal, Sri Sairam Engineering College
5. Dr. A. Rajendra Prasad, Dean/Student Affairs
6. Dr. K. Maran, Director, SIMS
7. Dr. J. Raja, Dean, Academics &Head-ECE
8. Mr. R. Vedamoorthy, Placement Officer, Training & Placement
9. Dr. C.R. Rene Robin, Dean, Innovation
10. Dr. K. Parvatham, Prof/Maths
11. Ms. N. Shivaani Varsha, Assoc. Prof. /ECE
12. Dr. R.Uma, Prof./CSE
13. Dr. M. Nithya, Asso. Prof/CSE
14. Dr. A. Sanjeevi Gandhi AP/EEE
15. Mr. K. Mohanraj, Member, AP/ ICE
16. Dr. S. Durgadevi, Assoc. Prof/E&I
17. Mr. S. Ganapathy, AP/Mechanical
18. Dr. S. Susila Sakthy, AP/IT
19. Mr. V. Prabhu, AP/Prod.
20. Dr. N. Srinivasan @Arunsanakar, Assoc. Prof/Physics
21. Mr. K. Murugan, AP/MBA
22. Mr. K. Rajkumar, AP/English
23. Dr. I. Vimal Kannan, Asst. Prof/ Mech.& Automation

24. Ms. T. Sathya, Asst. Prof./ CSBS

25. Mr. S. Sivamurugan, Asst. Prof/AI&DS

26. Dr. P.K. Kumar, Physical Director

27. Mr. C. R. Balaji, Senior Manager, QA, ESAB, Chennai (Industry Member)

28. Mr. SR. Aouthithiye Barathwaj, (Student Member)

The following members could not be present:

1. Mr. N. Panjatcharam, VAO, Poonthandalam (Local Society)

2. Dr. K. MohanKrishnan, Professor, Government Arts & Science College,(Parent)

3. Ms. C. Annapurani, (Alumni member)

Dr. K. Porkumaran, Principal/Member Secretary welcomed the members and Dr.S.Durgadevi Co-Coordinator -IQAC presented the agenda to the members.

The following points were discussed based on the agenda.

Agenda Number	Details
IQAC/2023.27.01	Approval of the Minutes of 26th meeting (10th December, 2022) and Action Taken Report (ATR) is placed before the members for approval **RESOLVED to approve the minutes of the 26th IQAC meeting and the ATR.**
IQAC/2023.27.02	Discussion on Curricular aspects (i) Discussion on the value-added courses offered to students (ii) Discussion on preparation of students activity planner for Live in Labs It was discussed about the value added courses with industry tie up offered to the students It was proposed to prepare students activity planner for smooth conduction of Live in Labs. **RESOLVED to accept the suggestion of the members for the discussion on curricular aspects**

IQAC/2023.27.03	**Discussion on Teaching Learning & Evaluation** (i) Preparation of academic calendar for the odd semester of the academic year 2023-24. (ii) Collection of students satisfaction survey and analysis It was proposed to prepare an institution academic calendar for the odd semester of the academic year 2023-24.Based on that departments were requested to plan their calendar. It was discussed to collect students' satisfaction survey for the academic year 2022-23 and to do the analysis for further improvement on teaching learning and evaluation. **RESOLVED to accept the appreciation of the members for the activities of teaching, learning and evaluation**
IQAC/2023.27.04	Activities carried out on Research, Innovation and Extension (i) New Anna university recognized research center's (ii) Conduct of Solveathon 2.0 and Ideathon 3.0 (iii) To discuss and plan for Sairam IP clinic phase II (iv) To review the activities of UBA It was informed to all the members that the recognition of New Anna university research center. Other Eligible departments were also informed to apply in the AY 23-24. It was proposed to conduct for Solveathon 2.0 for II year students and Ideathon 3.0 for first year students It was discussed to plan for the arrangement of Sairam IP clinic phase II to motivate and increase more number of quality patents The activities of UBA were reviewed and appreciated by all the members. **RESOLVED to accept the appreciations of the members for the activities conducted on Research, Innovation and Extension.**

IQAC/2023.27.05	Discussion on Infrastructure and Learning Resources
	(i) Discussion on July-Dec, 2022 NPTEL results
	(ii) Inauguration of New hostel for boys and girls
	The performance of July-Dec 2022 NPTEL results was discussed.
	The proposal of Inauguration of New hostel building for boys and girls were informed
	RESOLVED to accept the appreciation of the members for the infrastructure and learning resources
IQAC/2023.27.06	Discussion on Student support and Progression
	(i) Discussion on the placement statistics for the current batch of students
	(ii) Discussion and plan for alumni meet during2023.
	The placement statistics for the current batch of final year students were discussed and it was on progress
	It was also discussed to plan alumni meet in the college campus during Nov 2023
	RESOLVED to accept the congratulations from the members for the activities on students support.
IQAC/2023.27.07	Discussion on Governance, Leadership and Management
	(i) Review on the IEEE sponsored technical international conferences conducted by the department of CSE and EEE.
	(ii) Academic audit as per academic calendar
	The IEEE sponsored technical international conferences conducted by the department of CSE and EEE were reviewed and appreciated the team work for successful conduction of the conference.
	It was informed that the academic audit will be conducted as per the academic calendar
	RESOLVED to accept the appreciations from the members.
IQAC/2023.27.08	Discussion on Institutional Values and Best Practices
	(i) Implementation of PGPA
	The process of implementation of PGPA was explained to all the members
	RESOLVED to accept the congratulations from the members

IQAC/2023.27.09	Discussion on Quality Initiatives by IQAC
	(i) Stock verification audit
	(ii) Conduct of curriculum audit
	It was proposed to conduct a stock verification audit during the month of august 2023.
	It was planned to conduct curriculum audit training in association with NITTTR,Taramani
	RESOLVED to accept the congratulations from the members for the quality initiatives by IQAC.
IQAC/2032.27.10	Any other matter with the permission of the chair.
	The Chairman and CEO of Sairam Institutions, Shri Sai Prakash Leo Muthu welcomed the suggestion for curriculum audit training and he appreciated the IQAC team for the submission of QS-I gauge rating and committee who worked for THE ranking.

Dr. J. Raja (Dean/Academics) & HOD/ECE proposed the vote of thanks.

IQAC Coordinator

PRINCIPAL