

Sri Sairam Engineering College Chennai - 44	DEPARTMENT DOCUMENTS			EOMS CODE: BBO1A
				REV NO: 02
	DEPARTMENT - IQAC			DATE: 12.09.2023

**ACADEMIC CALENDAR
ODD Semester 2023-2024**

S.No.	Programme	Tentative Dates			
		I Year	II Year	III Year	IV Year
01	Sairam Teachers and Academicians Refresher Training (START)		17.07.23 - 19.07.23		
02	Program Assessment Committee Meeting	07.09.23	26.07.23 - 28.07.23		
03	Department Advisory Board Meeting	23.09.23	31.07.23 - 02.08.23		
04	Uploading of Course Content in GC (LMS)	One week before the commencement of classes			
05	Commencement of Classes	21.09.23	17.08.23	10.08.23	20.07.23
06	Orientation and Bridge Course	30.08.23 to 20.09.23	-	-	-
07	Placement Training	-	-	-	24.07.23 - 31.07.23
08	Sairam SDG Inspirathon 1.0 Inauguration	-	-	-	02.08.23
09	Class Committee Meeting - I	Third week from the commencement of the semester			
10	Course Moderator and Coordinator Meeting	Twice in a month			
11	Sports Committee Meeting	Every Month - Second Week - Friday			
12	Extension and Club Activities	Every Month - Second Saturday			
13	Clubs and Cells Coordinating Committee Meeting	Every Month - Third Week - Friday			
14	Grievance and Redressal Committee Meeting	Every Month - Fourth Week - Friday			
15	Department Review Meeting	Every Month - Fourth Saturday			
16	Industrial Lecture Series/ Field Visit/Virtual IV	Every Month - Fourth Week - Saturday*			
17	Zeroth Project Review				07.08.23 - 12.08.23

18	Skill Enhancement Training Program (Phase I)	-	28.08.23 to 01.09.23	21.08.23 to 25.08.23	-
19	Budget Committee Meeting	26.08.23			
20	Teachers day	05.09.23			
21	Submission of Question Paper for CAT1	20.10.23	15.09.23	15.09.23	21.08.23
22	Question Paper Scrutiny for CAT I	23.10.23	18.09.23	18.09.23	23.08.23
23	Continuous Assessment Test - I	26.10.23 to 31.11.23	22.09.23 to 04.10.23	22.09.23 to 04.10.23	28.08.23 - 04.09.23
24	CAT I Valuation	26.10.23 to 06.11.23	22.09.23 to 06.10.23	22.09.23 to 06.10.23	28.08.23 - 06.09.23
25	Display of CAT I Marks in EDUMATE & Communication to Parents	13.11.23	09.10.23	09.10.23	07.09.23
26	CAT I Result Review Meeting	09.11.23	10.10.23	10.10.23	08.09.23
27	First Project Review	-	-	-	05.09.23- 09.09.23
28	Intra Departmental Academic Audit - I	06.11.23	11.09.23		
29	Class Committee Meeting - II	08.11.23 to 17.11.23	One week after completion of the CAT I		
30	Board of Studies Meeting	30.09.23	First week of September 2023		
31	Library Coordinating Committee Meeting	11.09.23			
32	Association Activities Inauguration	As per Department Calendar			
33	PTA Meeting	Eighth week after Commencement of classes			
34	IQAC Meeting I	22.09.23			
35	Academic Council Meeting	Last week of September 2023			
36	Research Advisory Board Meeting	03.10.23			
37	ISO Internal Audit - I	04.10.23 - 06.10.23			
38	AICTE - IIPC Advisory Board Meeting	11.10.23			
39	Management Review Meeting	11.12.23	12.10.23*		

40	Intra Departmental Academic Audit – II	20.10.23			
41	ISO Surveillance audit-2	Last week of Oct 2023*			
42	Planning and Monitoring Committee Meeting	28.10.23			
43	Submission of Question Paper for CAT II	27.11.23	26.10.23	26.10.23	27.09.23
44	Question Paper Scrutiny for CAT II	28.11.23	30.10.23	30.10.23	03.10.23
45	Continuous Assessment Test – II	30.11.23 to 08.12.23	02.11.23 to 13.11.23	02.11.23 to 13.11.23	05.10.23- 13.10.23
46	CAT II – Valuation	30.11.23 to 11.12.23	02.11.23 to 15.11.23	02.11.23 to 15.11.23	05.10.23- 16.10.23
47	Display of CAT II Marks in EDUMATE & Communication to Parents	18.12.23	17.11.23	17.11.23	17.10.23
48	Second Project Review				16.10.23- 20.10.23
49	CAT II Result Review Meeting	14.12.23	20.11.23	20.11.23	18.10.23
50	Class Committee Meeting – III	13.12.23 to 20.12.23	One week after the completion of CAT II		
51	Technical Symposium	As per department Calendar			
52	Sports Day	Third week of November 2023			
53	Cultural Day	Fourth week of November 2023			
54	Skill Enhancement Training Program (Phase II)	-	Batch I: 27.11.23 – 01.12.23 Batch II: 04.12.23 – 08.12.23 Batch III: 11.12.23 15.12.23	Batch I: 28.08.23 – 01.09.23 Batch II: 04.09.23 – 08.09.23 Batch III: 11.09.23 15.09.23	-
55	Submission of Question Paper for CAT - III	02.01.24	11.12.23	11.12.23	20.11.23
56	Question Paper Scrutiny for CAT III	03.01.24	13.12.23	11.12.23	23.11.23
57	Last date for syllabus completion -theory and practical	04.01.24	15.12.23	15.12.23	27.11.23
58	AMCAT	-	L1-15.12.23	L3-14.12.23	-

59	Continuous Assessment Test – III	05.01.24 to 12.01.24	18.12.23 to 28.12.23	18.12.23 to 28.12.23	27.11.23- 06.12.23
60	CAT III Valuation	05.01.24	18.12.23 to 30.12.23	18.12.23 to 30.12.23	27.11.23- 08.12.23
61	Display of CAT III Marks in EDUMATE & Communication to Parents	-	30.12.23	30.12.23	09.12.23
62	Model Practical Examinations	-	29.12.23	29.12.23	08.12.23
63	CAT III Result Review Meeting	-	02.01.24	02.01.24	09.12.23
64	End Semester Meeting	-	04.01.24	04.01.24	11.12.23
65	Third Project Review	-			7.12.23- 9.12.23
66	Students online feedback	Second Week of January 2024	Last week of Dec 2023	Last week of Dec 2023	Last week of Nov 2023
67	Professional Chapter Activities	As per department Calendar			
68	Alumni Meet	As per department Calendar			
69	Alumni Talk program	As per department Calendar			
70	Academic Audit (Inter Departmental) – III	17.11.23			
71	Last working day	12.01.2024	29.12.23	29.12.23	09.12.23
72	CAT I, II & III Question Paper – Quality Audit	As per the CoE Calendar			
73	Special coaching Classes	As per department calendar			
74	Submission of Attendance and eligible candidate list for End semester examination	12.01.2024	29.12.23	29.12.23	11.12.23
75	End semester Practical Examinations	18.01.24 to 25.01.24	02.01.24 to 06.01.24	02.01.24 to 06.01.24	11.12.23
76	PGPA Calculation deadline	26.01.24	07.01.24	07.01.24	12.12.23
77	End Semester Theory Exam	01.02.24 to 12.02.24	18.01.24	18.01.24	21.12.23
78	End Semester Question paper feedback in EDUMATE	Within three days after the examination			
79	Result Passing Board Meeting	As per the CoE Calendar			

80	Course Exit Survey	12.01.2024	29.12.23	29.12.23	09.12.23
81	Completed Log book submission to IQAC	Second Week of Feb 2024	Last week of Dec 2023	Last week of Dec 2023	First week of Dec 2023
82	IQAC Meeting II	07.12.23			
83	Commencement of Next Semester	15.02.24*	08.02.24*	08.02.24*	18.01.2024*
84	Governing Council Meeting	First week of January 2024			
85	ISO Internal Audit - II	Last week of Jan 2024			

* Tentative dates



PRINCIPAL

Copy to:

- (i) Dean (Student Affairs)
- (ii) Dean (Academics)
- (iii) Controller of Examinations
- (iv) Dean (TAP)
- (v) Dean (Research)
- (vi) Dean (Innovation)
- (vii) All HoDs for circulation and implementation
- (viii) IQAC

Copy submitted to Chairman.

Sri Sairam Engineering College Chennai - 44		DEPARTMENT DOCUMENTS		EOMS CODE: BBO1A	
		DEPARTMENT – IQAC		REV NO: 00	
				DATE: 18.01.2024	
ACADEMIC CALENDAR EVEN Semester 2023-2024					
S. No.	Program	Tentative Dates			
		I Year	II Year	III Year	IV Year
1.	Commencement of Classes	19.2.2024	08.02.2024		18.01.2024
2.	Program Assessment Committee Meeting	30.01.2024 to 05.02.2024			
3.	Department Advisory Board Meeting	06.02.2024 to 15.02.2024			
4.	Board of Studies Meeting	Second week of February 2024			
5.	Skill Enhancement Course – Phase I	-	08.02.2024 to 13.02.2024	14.02.2024 to 19.02.2024	-
6.	Class Committee Meeting – I	Fifteen days after the commencement of classes			
7.	Project Review II	-	-	-	08.02.2024 to 09.02.2024
8.	Governing Council Meeting	Third week of February 2024			
9.	Sairam SDG Inspiration 1.0	-	-		20.02.2024 & 21.02.2024
10.	IP Clinic Phase -I	22.02.2024-28.02.2024			
11.	AICTE - IIPC Advisory Board Meeting	23.02.2024			
12.	Blood Donation Camp	26.02.2024			
13.	EOMS Internal Audit - I	27.02.2024 to 29.02.2024			
14.	Women's Day Celebrations	08.03.2024			
15.	College day & Cultural day	12.03.2024			
16.	Sports Day	14.03.2024			
17.	Sairam SDG Innovathon 2.0	-	-	20.03.2024 & 21.03.2024	-
18.	Research Advisory Board Meeting	22.03.2024			
19.	IQAC Meeting III	23.03.2024			

20.	Project Review - Final				25.03.2024 to 28.03.2024
21.	Submission of Question Paper for CAT-I	20.03.2024	13.03.2024	20.03.2024	08.02.2024
22.	Question Paper Scrutiny for CAT-I	22.03.2024	15.03.2024	22.03.2024	09.02.2024
23.	Continuous Assessment Test – I	25.03.2024-28.03.2024	19.03.2024-22.03.2024	25.03.2024-28.03.2024	12.02.2024-13.02.24
24.	CAT-I Central Valuation	25.03.2024-28.03.2024	19.03.2024-22.03.2024	25.03.2024-28.03.2024	12.02.2024-13.02.24
25.	Display of CAT I Marks in EDUMATE & Communication to Parents	01.04.2024	25.03.2024	01.04.2024	14.02.24
26.	CAT-I Result Review Meeting	02.04.2024	26.03.2024	02.04.2024	15.02.24
27.	Class Committee Meeting – II	One week after completion of the CAT-I			
28.	Library Coordinating Committee Meeting	02.04.2024			
29.	Intra Departmental Academic Audit – I	15.04.2024 -19.04.2023			
30.	Academic audit (External)	Third week of April 2024			
31.	Project Expo	Second week of April 2024*			
32.	Finance Committee Meeting	Third week of April 2024			
33.	Budget Committee Meeting	Second Week of April 2024			
34.	Graduation Day	Last Week of April 2024			
35.	Saïram SDG Solveathon 3.0	-	18.04.2024 & 19.04.2024	-	-
36.	Skill Enhancement Course – Phase II	-	13.05.2024-17.05.2024	01.04.2024-05.04.2024	-
		-	20.05.2024-24.05.2024	08.04.2024-15.04.2024	-
		-	27.05.2024-31.05.2024	22.04.2024-26.04.2024	-
37.	AMCAT for II year	-	23.04.2024	-	-
38.	Saïram SDG Ideathon 4.0	08.05.2024 & 09.05.2024	-	-	-
39.	AMCAT for III year			14.05.2024	
40.	Submission of Question Paper for CAT II	19.04.2024	19.04.2024	24.04.2024	13.03.2024
41.	Question Paper Scrutiny for CAT II	22.04.2024	22.04.2024	26.04.2024	15.03.2024
42.	CAT II	24.04.2024-29.04.2024	24.04.2024-29.04.2024	30.04.2024-06.05.2024	18.03.2024-19.03.2024
43.	CAT II - Valuation	24.04.2024-03.05.2024	24.04.2024-03.05.2024	30.04.2024-08.05.2024	18.03.2024-19.03.2024

44.	Display of CAT II Marks in EDUMATE & Communication to Parents	06.05.2024	06.05.2024	09.05.2024	20.03.2024
45.	CAT II Result Review Meeting	07.05.2024	07.05.2024	10.05.2024	21.03.2024
46.	End Semester Meeting	13.05.2024			25.03.2024
47.	Class Committee Meeting – III	One week after completion of the CAT-II			
48.	IP Clinic Phase -2	12.06.2024-18.06.2024			
49.	Submission of Question Paper for CAT - III	22.05.2024	29.05.2024	22.05.2024	10.04.2024
50.	Question Paper Scrutiny for CAT III	24.05.2024	31.05.2024	24.05.2024	12.04.2024
51.	CAT III	28.05.2024-31.05.2024	03.06.2024-06.06.2024	28.05.2024-31.05.2024	15.04.2024-16.04.2024
52.	CAT III Central Valuation	28.05.2024-03.06.2024	03.06.2024-06.06.2024	28.05.2024-03.06.2024	15.04.2024-17.04.2024
53.	Display of CAT III Marks in EDUMATE & Communication to Parents	04.06.2024	07.06.2024	04.06.2024	18.04.2024
54.	CAT III Result Review Meeting	08.06.2024			19.04.2024
55.	Model Practical Examinations	As per department Calendar			
56.	Students online feedback	31.05.2024	06.06.2024	31.05.2024	16.04.2024
57.	Last date for syllabus completion - theory and practical	31.05.2024	06.06.2024	31.05.2024	16.04.2024
58.	Submission of Attendance and eligible candidate list for End semester examination	31.05.2024	06.06.2024	31.05.2024	16.04.2024
59.	End semester Practical Examinations	01.06.2024 06.06.2024	07.06.2024-12.06.2024	01.06.2024-06.06.2024	17.04.2024-24.04.2024
60.	Last working day	06.06.2024	12.06.2024	06.06.2024	24.04.2024
61.	End Semester Theory Exam	13.06.2024	20.06.2024	13.06.2024	25.04.2024
62.	End Semester Question paper feedback in EDUMATE	Within three days after the examination			
63.	Result Passing Board Meeting	As per the CoE Calendar			
64.	EOMS Internal Audit - II	22.05.2024 to 24.05.2024			
65.	Management Review Meeting	last week of June 2024			
66.	EOMS Surveillance Audit I	Second week of July 2024*			
67.	Grievance and Redressal Committee Meeting	Every Month – Fourth Week – Friday			
68.	Industrial Lecture Series/ Field Visit/Virtual IV	As per department Calendar			
69.	Clubs and Cells Coordinating Committee Meeting	As per club and cells Calendar			
70.	Alumni Talk Series	As per department Calendar			

71.	AICTE IDEA Lab meeting	Every Month-Last week- Friday	
72	Association Activities	As per department Calendar	
73	Professional Chapter Activities	As per department Calendar	
74	Stock Verification Audit	Last week of July 2024	
75	IQAC MEETING IV	Last week of July 2024	
76	Commencement of Odd Semester 2024 - 2025	-	11.07.2024


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