Sri
SAI RAM ENGINEERING COLLEGE
An Autonomous Institution | Affiliated to Anna University & Approved by AICTE, New Delhi
Accredited by NBA and NAAC "A+" | An ISO 9001:2015 Certified and MHRD NIRF ranked institution
Sai Leo Nagar, West Tambaram, Chennai - 600 044. www.sairam.edu.in

27th IQAC MEETING ON 11.05.2023
AGENDA

AGENDA NO.	DETAILS
IQAC/2023.27.01	Approval of the Minutes of 26th meeting (10th December, 2022) and Action Taken Report (ATR) is placed before the members for approval.
IQAC/2023.27.02	Discussion on Curricular aspects (i) Discussion on the value-added courses offered to students (ii) Discussion on preparation of students activity planner for Live in Labs
IQAC/2023.27.03	Discussion on Teaching Learning &Evaluation (i) Preparation of academic calendar for the odd semester of the academic year 2023-24. (ii) Collection of students satisfaction survey and analysis (iii) Discussion on attainment of program outcomes and course outcomes.
IQAC/2023.27.04	Activities carried out on Research, Innovation and Extension (i) New anna university recogonised research center's (ii) Conduct of Solveathon 2.0 and Ideathon 3.0 (iii) To discuss and plan for Sairam IP clinic phase II (iv) To review the activities of UBA
IQAC/2023.27.05	Discussion on Infrastructure and Learning Resources (i) Discussion on July-Dec, 2022 NPTEL results (ii) Inauguration of New hostel for boys and girls
IQAC/2023.27.06	Discussion on Student support and Progression (i) Discussion on the placement statistics for the current batch of students (ii) Discussion and plan for an alumni meet during2023.
IQAC/2023.27.07	Discussion om Governance, Leadership and Management (i) Review on the IEEE sponsored technical international conferences conducted by the department of CSE and EEE. (ii) Academic audit as per academic calendar

IQAC/2023.27.08	Discussion on Institutional Values and Best Practices (i) Implementation of PGPA
IQAC/2023.27.09	Discussion on Quality Initiatives by IQAC (i) Stock verification audit (ii) Conduct of curriculum audit (iii) Submission of institutional data to QS I-GAUGE
IQAC/2023.27.10	Any other matter with the permission of the chair.

Coordinator-IQAC

PRINCIPAL

27th IQAC me

MINUTES BOOK

A General Meeting / Meeting of the Board of Directors / Committe of the held on the _____

11th May day of _____ 2023 at Sri Sairam Engineering college.

QUORUM

1	Mr. Sai Prakash Leo Muthu	CEO/Management	6	
2	Mr. R. Sathish Kumar	CBO/Management	7	
3	Mr. K. Naresh Raj	CIO/Management	8	
4	Dr. K. Porkumaran	Principal/Member Secretary	9	
5	Dr. A. Rajendra Prasad	Dean - Student Affairs	10	

Proceeding & Discussion	Conclusion & Resolutions	Name of dissenting and / or not concurrin
6) Dr. K. Maran	Director, SIMS	
7) Dr. J. Raja	Dean, Academics & Head - ECE	
8) Mr. Veedamoorthy	Placement officer, Training & Placement	
9) Dr. C.R. Rene Robin	Dean, Innovation	
10) Dr. K. Parvatham	Prof - Maths	
11) Ms. N. Shivapriyavarsha	Assoc. Prof / ECE	
12) Dr. R. Uma	Prof. / CSE	
13) Dr. M. Nithya	Asso. Prof / CSE	
14) Dr. Sanjeevi Gandhi	AP / EEE	
15) Mr. K. Mohanraj	Member, AP / ICE	
16) Dr. S. Durgadevi	Assoc. Prof / E&I	
17) Mr. S. Ganapathy	AP / Mechanical	S. Ganapathy
18) Dr. S. Sunila Sakthy	AP / IT	
19) Mr. V. Prabhu	AP / Production	
20) Dr. N. Srinivasan @ Arunsankar	Assoc. Prof / Physics	
21) Mr. K. Murugan	AP / MBA	
22) Mr. K. Rajkumar	AP / English	
23) Dr. I. Vimal Kannan	Asso. Prof / Mech & Automation	
24) Ms. T. Sathya	Asst. Prof. / CSBS	
25) Mr. S. Sivamurugan	Asst. Prof / AI & DS	
26) Dr. P.K. Kumar	Physical Director	
27) Mr. C.R. Balaji	Senior Manager, QA, ESAB, Chennai (Industry member)	
28) Mr. S.R Aouthithiye Barathwaj	Student member	
The following members could not be present:		
1) Mr. N. Panjatcharam	VAO, Poonthandalam (Local Society)	could not be present
2) Dr. K. Mohan Krishnan	Professor, Government Arts & Science college (Parent)	Could not be prese
3) Ms. C. Annapurani	Alumni member	Could not be present

27th IQAC – Meeting

Minutes of the 27th IQAC Meeting held on 11.05.2023 at Sri Lakshmi Board Room, Sri Sairam Engineering College.

Members Present:

1. Mr. Sai Prakash LeoMuthu, CEO and Chairman, Sairam Institutions
2. Mr. R. Sathish Kumar, CBO, Sairam Institutions
3. Mr. K. Naresh Raj, CIO, Sairam Institutions
4. Dr. K. Porkumaran, Principal, Sri Sairam Engineering College
5. Dr. A. Rajendra Prasad, Dean/Student Affairs
6. Dr. K. Maran, Director, SIMS
7. Dr. J. Raja, Dean, Academics &Head-ECE
8. Mr. R. Vedamoorthy, Placement Officer, Training & Placement
9. Dr. C.R. Rene Robin, Dean, Innovation
10. Dr. K. Parvatham, Prof/Maths
11. Ms. N. Shivaani Varsha, Assoc. Prof. /ECE
12. Dr. R.Uma, Prof./CSE
13. Dr. M. Nithya, Asso. Prof/CSE
14. Dr. A. Sanjeevi Gandhi AP/EEE
15. Mr. K. Mohanraj, Member, AP/ ICE
16. Dr. S. Durgadevi, Assoc. Prof/E&I
17. Mr. S. Ganapathy, AP/Mechanical
18. Dr. S. Susila Sakthy, AP/IT
19. Mr. V. Prabhu, AP/Prod.
20. Dr. N. Srinivasan @Arunsanakar, Assoc. Prof/Physics
21. Mr. K. Murugan, AP/MBA
22. Mr. K. Rajkumar, AP/English
23. Dr. I. Vimal Kannan, Asst. Prof/ Mech.& Automation

24. Ms. T. Sathya, Asst. Prof./ CSBS
25. Mr. S. Sivamurugan, Asst. Prof/AI&DS
26. Dr. P.K. Kumar, Physical Director
27. Mr. C. R. Balaji, Senior Manager, QA, ESAB, Chennai (Industry Member)
28. Mr. SR. Aouthithiye Barathwaj, (Student Member)

The following members could not be present:

1. Mr. N. Panjatcharam, VAO, Poonthandalam (Local Society)
2. Dr. K. MohanKrishnan, Professor, Government Arts & Science College,(Parent)
3. Ms. C. Annapurani, (Alumni member)

Dr. K. Porkumaran, Principal/Member Secretary welcomed the members and Dr.S.Durgadevi Co-Coordinator -IQAC presented the agenda to the members.

The following points were discussed based on the agenda.

Agenda Number	Details
IQAC/2023.27.01	Approval of the Minutes of 26th meeting (10th December, 2022) and Action Taken Report (ATR) is placed before the members for approval **RESOLVED to approve the minutes of the 26th IQAC meeting and the ATR.**
IQAC/2023.27.02	Discussion on Curricular aspects (i) Discussion on the value-added courses offered to students (ii) Discussion on preparation of students activity planner for Live in Labs It was discussed about the value added courses with industry tie up offered to the students It was proposed to prepare students activity planner for smooth conduction of Live in Labs. **RESOLVED to accept the suggestion of the members for the discussion on curricular aspects**

IQAC/2023.27.03	Discussion on Teaching Learning & Evaluation (i) Preparation of academic calendar for the odd semester of the academic year 2023-24. (ii) Collection of students satisfaction survey and analysis It was proposed to prepare an institution academic calendar for the odd semester of the academic year 2023-24.Based on that departments were requested to plan their calendar. It was discussed to collect students' satisfaction survey for the academic year 2022-23 and to do the analysis for further improvement on teaching learning and evaluation. **RESOLVED to accept the appreciation of the members for the activities of teaching, learning and evaluation**
IQAC/2023.27.04	Activities carried out on Research, Innovation and Extension (i) New Anna university recognized research center's (ii) Conduct of Solveathon 2.0 and Ideathon 3.0 (iii) To discuss and plan for Sairam IP clinic phase II (iv) To review the activities of UBA It was informed to all the members that the recognition of New Anna university research center. Other Eligible departments were also informed to apply in the AY 23-24. It was proposed to conduct for Solveathon 2.0 for II year students and Ideathon 3.0 for first year students It was discussed to plan for the arrangement of Sairam IP clinic phase II to motivate and increase more number of quality patents The activities of UBA were reviewed and appreciated by all the members. **RESOLVED to accept the appreciations of the members for the activities conducted on Research, Innovation and Extension.**

IQAC/2023.27.05	Discussion on Infrastructure and Learning Resources (i) Discussion on July-Dec, 2022 NPTEL results (ii) Inauguration of New hostel for boys and girls The performance of July-Dec 2022 NPTEL results was discussed. The proposal of Inauguration of New hostel building for boys and girls were informed **RESOLVED to accept the appreciation of the members for the infrastructure and learning resources**
IQAC/2023.27.06	Discussion on Student support and Progression (i) Discussion on the placement statistics for the current batch of students (ii) Discussion and plan for alumni meet during2023. The placement statistics for the current batch of final year students were discussed and it was on progress It was also discussed to plan alumni meet in the college campus during Nov 2023 **RESOLVED to accept the congratulations from the members for the activities on students support.**
IQAC/2023.27.07	Discussion on Governance, Leadership and Management (i) Review on the IEEE sponsored technical international conferences conducted by the department of CSE and EEE. (ii) Academic audit as per academic calendar The IEEE sponsored technical international conferences conducted by the department of CSE and EEE were reviewed and appreciated the team work for successful conduction of the conference. It was informed that the academic audit will be conducted as per the academic calendar **RESOLVED to accept the appreciations from the members.**
IQAC/2023.27.08	Discussion on Institutional Values and Best Practices (i) Implementation of PGPA The process of implementation of PGPA was explained to all the members **RESOLVED to accept the congratulations from the members**

IQAC/2023.27.09	Discussion on Quality Initiatives by IQAC (i) Stock verification audit (ii) Conduct of curriculum audit It was proposed to conduct a stock verification audit during the month of august 2023. It was planned to conduct curriculum audit training in association with NITTTR,Taramani RESOLVED to accept the congratulations from the members for the quality initiatives by IQAC.
IQAC/2032.27.10	Any other matter with the permission of the chair. The Chairman and CEO of Sairam Institutions, Shri Sai Prakash Leo Muthu welcomed the suggestion for curriculum audit training and he appreciated the IQAC team for the submission of QS-I gauge rating and committee who worked for THE ranking.

Dr. J. Raja (Dean/Academics) & HOD/ECE proposed the vote of thanks.

IQAC Coordinator

PRINCIPAL

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Action taken report of the 27th IQAC meeting held on 11.05.2023

S.No	Item	Action taken
1.	(i) Value-added courses offered to students (ii) Preparation of students activity planner for Live in Labs	(i) The HCL Courses have been introduced and L& T courses are in progress (ii) The students activity planner for Live in lab is prepared and implemented
2.	(i) Academic calendar for the odd semester of the academic year 2023-24. (ii) Collection of students satisfaction survey and analysis	(i) Academic calendar for the odd semester of the academic year 2023-24 is prepared and circulated to all the departments. (ii) Student satisfaction survey for the academic year 2022-23 is collected from the students. Around 2500 students have submitted and analysis is reviewed.
3.	(i) New Anna university recognized research center's (ii) Conduct of Solveathon 2.0 (iii) Ideathon 3.0 (iv) To discuss and plan for Sairam IP clinic phase II (v) To review the activities of UBA	(i) The Departments of EIE, IT, Physics and chemistry have been received AU research centre recognition. (ii) Solveathon 2.0 was conducted on 20th and 21st of April 2023. (iii) Ideathon 3.0 was conducted on 01-06-2023 & 02-06-2023 (iv) Sairam IP clinic phase II was 08-06-2023 to 14-06-2023. (v) The Rural Drought Improvement & Sustainability Water Management (the First IEEE SIGHT) Project of SAIRAM crafted by Sairam UBA - IEEE Team 23.6.23
4	Inauguration of New hostel for boys and girls	New hostel buildings are inaugurated on 13.09.2023.

5.	(i) Discussion on the placement statistics for the current batch of students (ii)Discussion and plan for alumni meet during 2023.	(i) 723 students placed, 51 students opted higher studies and 1 student registered as an entrepreneur among the eligible 1006 students. (ii) Alumni meet is planned on 18.11.23
6.	(i) Review on the IEEE sponsored technical international conferences conducted by the department of CSE and EEE. (ii) Academic audit as per academic calendar	(i) IEEE sponsored technical international conferences conducted by the department of CSE and EEE and quality papers are published in IEEE Digital library. (ii) Academic audit was conducted as the schedule in the academic calendar
7.	Implementation of PGPA	PGPA scores are calculated till 7th semester for 2024 passed out students
8.	(i) Stock verification audit (ii) Conduct of curriculum audit	(i) Stock verification audit was conducted on 10.08.23-22.08.23 (ii) The curriculum audit training in association with NITTTR was conducted during 16.08.23-18.08.23.

IQAC Coordinator

PRINCIPAL